

Minutes for the Louisiana Commission on Human Rights Office of the Governor

Call to Order

A commission meeting of the Louisiana Commission on Human Rights was held on June 29, 2018 at the Louisiana Workforce Commission. It began at 12:18 p.m. and was presided over by Commissioner Faulk as ad hoc for Chairwoman Jacobson, with Dr. Leah Raby, as Executive Director.

Attendees

Commissioners ■ – Denotes Absent		
■ Tamara K. Jacobson, Chairwoman	Commissioner Angela Faulk	Commissioner Terry L. Jackson
Commissioner F. Clayton Latimer	Commissioner Julie Mendez Achee	Commissioner Roxanne Foret
Commissioner Courtney L. Hunt	■ Commissioner Richard Perque	
Staff		
Dr. Leah Raby, Executive Director	Christa Davis, MPA	Desha Gay, Esq.
April White		

Approval of Minutes

A motion to approve the minutes of the previous April 18, 2018 meeting was made after Commissioner Hunt made a correction to the minutes regarding the statement acknowledging “Erin Dowell serving as Commissioner Angela Faulk”. The correction recommendation “acknowledges Erin Dowell serving as Commissioner Angela Faulk’s proxy”. The correction was made. Next, the minutes were motioned for approval by Commissioner Hunt and seconded by Commissioner Julie Mendez Achee.

Chairwoman’s Remarks

Commissioner Angela Faulk acknowledges that she is serving as ad hoc chair for Chairwoman Jacobson in her absence.

Executive Director’s Report

The Executive Director’s report was presented by Dr. Leah Raby. Highlights include:

- Announces TAPS will be held at Southern University in August 2018, and offers to seek approval for Commissioners who are interested in attending.
- LCHR has engagement activities independently and with the EEOC including:
 - FEPA Engagement Collaboration with the EEOC including a Sexual Harassment Awareness Symposium to be held during Women’s Week the second week of October. LCHR is also scheduled to collaborate with the Governor’s Office of Women’s Policy in Women Making Waves during Women’s Week.
 - Dr. Raby was confirmed to speak in South Dakota on Monday, July 16, 2018 for the National Association of State Personnel Executives (NASPE).
 - Disability workshop at the University of Lafayette in September 21, 2108.
 - The Louisiana Companies- presentation went quite well on April 26, 2018, we were thanked with bouquet of flowers.
 - The Labor Summit - great success on March 22, 2018, we spoke to about 160 folks who were thoroughly engaged with the Louisiana Workforce Commission.
- LCHR met its midterm goal in April, closing 42 cases; the remaining 42 cases will be completed by September 30, 2018.

- LCHR staff met with Marvis Hicks, FEPA Coordinator, EEOC for a couple of days in May to learn new ways to expedite aged inventory and establish administrative roles/rules – this is the push at the EEOC and they are doing the same with FEPAs.
- April 30, 2018 LCHR signed the 2018 FY Worksharing Agreement with the EEOC, the first as a certified agency. The EEOC now does not have to review every case we close, only 10% of our contracted inventory in addition to any cases where a substantial weight review is requested.
- LCHR’s annual report, produced by Erin Sanders Dowell was a great success (Provided copies).
- The Chief of Staff requested job descriptions be produced for all that fall under the Governor’s Office; staff has been working with the Division of Administration and the Governor’s Office to fulfill this request.
- LCHR welcomes Natang Pascaline as an intern from Southern University who is working on her Masters at Southern University; she is required to complete 300 hours.
- Governor’s Office provided computers; however, it appears we may need to request to purchase new computers.
- Erin Dowell has accepted a position at UT Southwest Medical Center as Senior Equal Opportunity Specialist; however, we will do limited contracting, as she is still a tax paying citizen of Louisiana.
- Dr. Raby attended the EEOC/FEPA training conference in San Antonio in June, it has been conveyed that in August all FEPA’s should have access to IMS to “functionalize” cases.
- Human Trafficking is at the forefront, in addition to sexual harassment by both LCHR and EEOC.

Unfinished Business

Commissioner Faulk reminds all about filing the appropriate documents with the Ethic’s Board.

New Business

Commissioner Latimer shares the news that the New Orleans City Council passes new sexual harassment rules for city employees.

Announcements

The next tentative meeting date is October 9, 2018.

Adjournment

Commissioner Faulk accepts a motion that the meeting be adjourned by Commissioner Latimer and seconded by Commissioner Hunt. Meeting concluded at 12:58 p.m.